



# SPONSOR SUMMIT AGENDA TIPSHEET

## 8-HOUR SUMMIT

- 15 minutes – Welcome, introductions
- 30 minutes – Icebreaker
- 90 minutes – Guest speaker/call to action
- 15 minutes – Instant Recess® / break
- 60 minutes – Training, with activity
- 45 minutes – Lunch and networking
- 90 minutes – Training, with activity
- 15 minutes – Instant Recess® / break
- 90 minutes – Training, with activity
- 30 minutes – Wrap up, review of action items, next meeting planning, plus-delta

## 4-HOUR SUMMIT

- 15 minutes – Welcome, introductions
- 30 minutes – Icebreaker
- 90 minutes – Guest speaker / call to action / training
- 15 minutes – Instant Recess® / break and networking
- 60 minutes – Training, with activity
- 30 minutes – Wrap up, review of action items, next meeting planning, plus-delta

## POSSIBLE TRAINING TOPICS

- » Path to Performance
- » The sponsor role
- » Rapid Improvement Model
- » Consensus decision making
- » Interest-based problem solving
- » Sponsor best practices
- » Creating sponsor working agreements
- » Working with UBT consultants and union partnership representatives (UPRs)
- » Helping unit-based teams manage projects
- » Understanding data
- » Advancing teams to high performance
- » Partnering with labor and management
- » Coaching your co-leads and teams
- » Increasing physician involvement in UBTs
- » UBT Tracker
- » LMP business literacy series
- » Helping UBTs spread successful projects
- » Affordability data; helping UBTs measure affordability
- » Sponsors' role as a champion to leaders
- » Recognizing and celebrating UBTs
- » Team role continuity; planning for turnover and change
- » Workplace safety
- » Healthy workforce/total health